POSTER GUIDELINES

Poster Presenter Guidelines:

- Posters are to be mounted between 6:00am and 8.00am on Wednesday 15 April 2009, prior to the commencement of the conference. Poster presenters are expected to be present and nearby their poster for the duration of Poster and Tools Demo Session on **Wednesday 15 April, 3.00pm – 4.00pm**. Posters will remain on display for the remainder of the conference.

- Posters are to be submitted in PDF format by the extended due date (**13 March 2009**) via the email to aswec-posters@itee.uq.edu.au.

- Authors are encouraged to provide a one-page paper with an explanation of their poster to be handed out to conference delegates who are seeking further information.

- Notifications will be sent out Thursday 19 March 2009.

Poster Format Guidelines:
NB: These guidelines are intended to outline general principles about poster structure that will enable a clear, readable poster from several metres away. Variations on these guidelines are acceptable as long as posters remain clear and readable.

- Posters are to be mounted on pin boards. Velcro will be supplied as necessary.

- The recommended maximum poster size is A0 (841mm wide x 1188mm high). Poster orientation should be portrait.

- The poster title should appear across the top of the poster. The recommended size for lettering of titles is 25mm high e.g. Arial font size 96 in bold face type.

- The author/s name, address and organisation should appear below the title in 24 – 32 point font.

- The recommended minimum size for headings and sub-headings is 15mm high e.g. Arial font size 48 point in bold face type.

- The recommended minimum size of letters in the text is 8mm high e.g. Arial font size 32 point. Recommended line spacing is at least 1.5.

- The logos of the author/s and any assisting organisations should be placed in an appropriate position, usually at the bottom of the poster.

- Use contrasting colours where appropriate in charts, diagrams etc. Avoid lettering in red or green as partial colour-blindness is widespread.

If you require further information on poster structure, please contact the Conference Secretariat by email, aswec@eventcorp.com.au, or by telephone 07 3334 4470.